

# HIGHER CERTIFICATE IN BUSINESS MANAGEMENT


- Broad overview of Business Management functions.
- Skills-based vocational qualification at NQF 5 level.
- An alternative entry point into higher education.

The vocational NQF 5 qualification provides a solid foundation in various aspects of business including knowledge and skills of management functions (planning, organising, leading and controlling) as well as insight into areas such as marketing, supply chain and project management.

As a graduate, you will be able to apply the knowledge you gain in real-world work settings, be eligible to apply for entry-level business function positions or you can apply for admission to SACAP's Bachelor of Applied Social Science programme, majoring in Psychology and Business Management or Psychology and Human Resource Management. Alternatively, you can explore any other Diploma or Bachelor's programmes in business management or any of its functional areas.

CPT | DUR | JHB | PTA | ONLINE

[www.sacap.edu.za](http://www.sacap.edu.za) 0860 77 11 11



A digitally-led learning journey with ongoing support from a class facilitator. Perfect if you need to balance life and studies while meeting weekly milestones.

## BENEFITS AT A GLANCE

This foundational Higher Certificate is a good choice if you want to:

- Want to learn more about Business Management.
- Building the knowledge and skills to move into a managerial role in the future.
- Want to formalise your existing knowledge.
- Launch your entrepreneurial enterprise to market or take your existing offering to the next level.

## THE SKILLS YOU WILL GAIN

An introductory understanding of:

- Foundational knowledge of management functions.
- How to conduct various business functions in the workplace.
- Diversity and effective communication in a dynamic, multicultural South African context.

## LEARN MORE

Get in touch with an admissions officer by calling 0860 77 11 11 or visiting our website at [www.sacap.edu.za](http://www.sacap.edu.za)

## Course Details



DURATION:  
2 year's part-time



MODULES:  
9



SAQA REGISTRATION:  
SAQA ID 118460, NQF 5



FACULTY:  
Management & Leadership

## Admission Requirements:

- A National Senior Certificate with a minimum of 45% in English as certified by the Council for General and Further Education and Training (Umalusi).

OR

- A National Certificate (Vocational) Level 4 with a minimum of 45% in English issued by the Council for General and Further Education and Training (Umalusi).

OR

- A Senior Certificate (pre-2008) with a minimum overall D-aggregate (50%) with a minimum of 45% in English, or an equivalent school leaving certificate.

OR

- Applicants 24 years of age and older who do not meet the above requirements should provide a portfolio of evidence demonstrating formal, informal, and non-formal knowledge, training, work experience, and/or learning equivalent to a National Senior Certificate (NQF level 4) to support admission into the programme on the basis of Recognition of Prior Learning (RPL).

    @sacapedu



Registration from the South African Qualifications Authority (SAQA) at NQF level 5. Accreditation by the Council on Higher Education (CHE). Registered with the Department of Higher Education and Training as a Private Higher Education Institution under the Higher Education Act, 1997. Registration Certificate Number: 2005/HE07/001. Company Registration number: 2003/019020/07. Accredited by the British Accreditation Council. **Head Office: Cape Town Campus**, 1st floor Sunclare Building, 21 Dreyer Street Claremont, Cape Town, 7708, South Africa. Tel: 021 671 7692. **Durban Campus**, 5th Floor 199-203 Peter Mokaba Road, Morningside, Durban, 4001, South Africa. Tel: 031 944 4909. **Johannesburg Campus**, 22 Westbrooke Avenue c/o Katherine Street, Strathavon, Sandton, 2031, South Africa. Tel: 011 447 4939. **Pretoria Campus**, 1st Floor, North Block, Brookfield Office Park, 261 Middel Street, Nieuw Muckleneuk, Brooklyn, Pretoria 0181, South Africa. Tel: 012 941 8550

**SACAP**  
The South African  
College of Applied Psychology