

## **ADDENDUM TO APPLICATION FORM**

### **Bachelor of Psychology**



CPT | DUR | JHB | PTA | ONLINE

Head Office: 5th Floor Sunclare Building, 21 Dreyer Street, Claremont, Cape Town,  
7708, South Africa 0860 77 11 11 [www.sacap.edu.za](http://www.sacap.edu.za)

**BEFORE COMPLETING THIS ADDENDUM, PLEASE READ THE FOLLOWING CAREFULLY:**

Please watch [this video](#) to ensure that you understand the scope of practice of a Registered Counsellor and what the BPsych programme entails. This video is also available on the Bachelor of Psychology information page: <https://www.sacap.edu.za/course/bachelor-of-psychology-degree/>

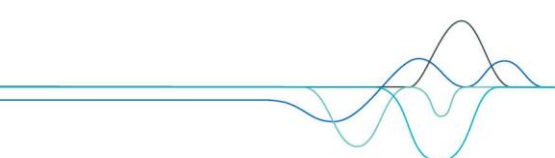
A live, online information session about the BPsych programme will be held on **MONDAY, 27 OCTOBER AT 17H30**. You will receive a link to the session once you submit your application. **It is strongly recommended that all applicants attend this session.**

**APPLICATION SUBMISSION AND DEADLINES**

- All information on this form must be completed, including all required documentation (e.g., referee reports).
- Once completed, upload your addendum to the “My Documents” section of your online application.
- Please **do not** submit any password-protected documents in the application process.
- Applicants may only apply and attend the selection process for a single campus.
- **THE APPLICATION CLOSING DEADLINE IS 9 NOVEMBER 2025.** It is the applicant’s responsibility to ensure that all documentation, including the online referee reports, is submitted by the referees directly to SACAP by the closing deadline.
- Incomplete and/or late applications will not be considered.
- Prior to applying, it is the applicant’s responsibility to ensure that they can fund their studies. For information on fees or any other queries, please:
  - Call SACAP, and ask to speak to an Admissions Officer: **0860 77 11 11**
  - Or complete the contact form: <https://www.sacap.edu.za/contact/>

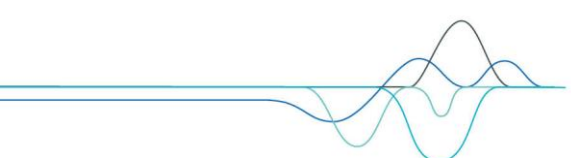
**SELECTION PROCESS**

- Applications are reviewed, and candidates will be notified of the outcome via email by **14 NOVEMBER 2025**.
- Shortlisted candidates will receive a link to an electronic calendar to book an interview slot from and must do so before **17:00, 20 NOVEMBER 2025**.
- Interviews will be held in-person, on campus from **24 NOVEMBER - 10 DECEMBER 2025**.
  - All candidates must be available during one of the scheduled interview time slots. No alternative dates or times will be offered for interviews.
  - Candidates who do not make themselves available for an interview during the selection period or fail to reserve their interview slot online by the closing deadline will be deemed unsuccessful.
  - Once all interviews have been completed, the Selection Committee will deliberate, and outcomes will be communicated to all candidates via email. Final outcomes will be sent to candidates by **15 DECEMBER 2025**.



## CERTIFICATION

- The HPCSA provides Form 258 for Registered Counsellors, which outlines their areas of competency. In addition, the HPCSA provides comprehensive guidelines on ethical and professional codes of conduct for all health care professionals in South Africa. One such guideline pertains to fitness for purpose. In light of this, please note the following:
  - A mental health challenge does not disqualify you from entry into a professional training programme, such as the BPsych Programme.
  - However, SACAP has a professional and ethical responsibility to ensure that graduates entering the field are fit for practice in terms of both skills and conduct. Therefore, all applicants are encouraged, though not required, to disclose any diagnosed or undiagnosed mental health challenges. Disclosure enables SACAP to provide appropriate support during training and ensure compliance with the ethical guidelines established by the HPCSA.
- All applicants must be aware that:
  - All BPsych students undergo regular compulsory progress reviews. If concerns arise regarding competency, intervention and support will be provided as necessary and appropriate.
  - SACAP reserves the right to decide on a student's competency to graduate and consequently practice as a Registered Counsellor. Therefore, SACAP retains the authority to determine if students are unfit for practice.
  - If there are concerns regarding fitness to practice within the professional scope, SACAP reserves the right to withhold certification until all the requirements for the certification have been satisfactorily fulfilled, subject to the existing qualification and registration maximum timeframes.
- Foreign national applicants must be aware that:
  - Upon successfully completing this programme, you will be eligible to write the independent HPCSA board exam to finalise your registration as a Registered Counsellor. However, to write the board exam, the HPCSA requires foreign students to either confirm their eligibility to reside and work in South Africa or to provide the HPCSA with proof of employment.



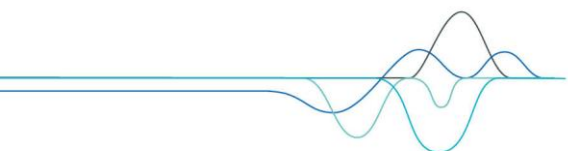
<b>Name and Surname</b>	
<b>Campus</b>	
<b>Age</b>	
<b>Race<sup>1</sup> (tick one)</b>	African <input type="checkbox"/> Coloured <input type="checkbox"/> Indian <input type="checkbox"/> White <input type="checkbox"/> Other <input type="checkbox"/>
<b>Gender</b>	
<b>Language proficiency (tick as applicable)</b>	English <input type="checkbox"/> IsiXhosa <input type="checkbox"/> IsiZulu <input type="checkbox"/> Afrikaans <input type="checkbox"/> Other African Language (specify) _____ Other Language (specify) _____
<b>Disability</b>	
<b>Nationality</b>	

## 1. Academic Particulars

1.1. Please tick the box to indicate if:

<input type="checkbox"/>	You have a National Senior Certificate (NSC) as certified by the Council for General and Further Education and Training (Umalusi), with an achievement rating of 4 (Adequate Achievement 50-59%) or better in 6 recognised NSC subjects, including Mathematics/Mathematical Literacy and English.
<input type="checkbox"/>	You have a Senior Certificate (Pre-2008) with Endorsement passed in at least 4 subjects with English and Mathematics/Maths Literacy passed at Standard Grade or better, or an equivalent school-leaving certificate.
<input type="checkbox"/>	You hold an NQF Level 5 Certificate, or a SAQA-verified equivalent qualification, such as an Advanced Certificate or Diploma, in a cognate field.
<input type="checkbox"/>	You are a mature student of 24 years of age and older, who does not meet the above requirements but can provide a portfolio of evidence equivalent demonstrating formal, informal, and non-formal knowledge, training, work experience, and/or learning equivalent to a National Senior Certificate (NQF level 4) to support admission into the programme based on Recognition of Prior Learning (RPL).

<sup>1</sup> Racial demography is collected in compliance with the Employment Equity Act of South Africa, No. 55 of 1998.



1.2. Please provide a brief description of your academic record if you have any further education or training.

YEAR(S)	INSTITUTION	QUALIFICATION	MAJORS/SPECIALISATION

## 2. Prior Work Experience

2.1. Do you have any prior experience in community work or psychology, or in a psychology-adjacent field? This may include paid or volunteer roles in areas such as advocacy, fundraising, counselling, tutoring, childcare, youth work, or similar.

DATES (dd/mm/yyyy) – (dd/mm/yyyy)	NAME AND PLACE OF ORGANISATION	DESCRIPTION OF YOUR ROLE

2.2. Do you have any research experience? This may include research undertaken for educational purposes as well as academic/independent research, publications etc.

YEAR	NATURE OF RESEARCH EXPERIENCE	SUBJECT AREA/TOPIC	METHODOLOGY

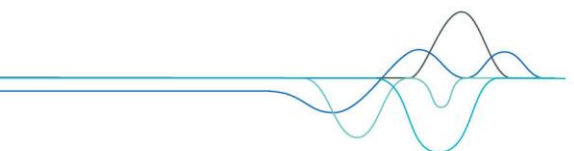


**3. Interest and knowledge of the BPsych Programme**

3.1. Why do you want to study the Bachelor of Psychology programme?

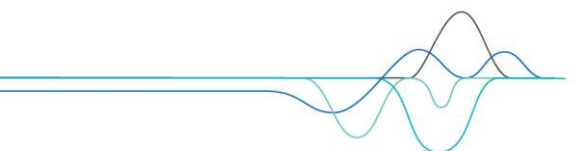
**(Maximum 200 words).**

3.2. What is your understanding of the role Registered Counsellors play in the provision of mental health care services in South Africa? **(Maximum 200 words).**



**4. Personal**

4.1. Provide a brief personal reflection of the key experiences that have shaped you as an individual. (**Maximum 300 words**).



## 5. References

A link to the online referee form has been included for you to send to TWO people whose professional and academic knowledge of you is such that they will be able to respond meaningfully. Please note that family members and friends are not deemed to be suitable referees. People you know from a professional or educational environment are best suited to complete the attached reference reports.

Please supply the following particulars:

Referee name 1	
In what capacity do they know you?	
Referee name 2	
In what capacity do they know you?	

Please send this link to your referees: <https://forms.office.com/r/Yu2JuKi5RF>

It is essential that your referees fill in your name and surname as you provided them in your application. Failure to do so may result in references not being correctly matched to your application, therefore rendering it incomplete and unsuccessful.

