

Bachelor of Social Work

The next stage of the application process is to complete the online Addendum and arrange for two referee reports to be submitted. Your application will not be considered complete until both the Addendum and the two referee reports have been received.

All outstanding items must be submitted by the application closing date.

- Addendum: <https://form.jotform.com/SACAP/addendum-bsw>
- Referee Report: <https://form.jotform.com/SACAP/referees-report-bsw>

Please share the link to the referee report with **two** individuals who have the professional and academic knowledge to provide meaningful responses about you. **Please note that family members and friends are not considered suitable referees.** Those you know from a professional or educational environment are best suited to complete the attached reference reports.

It is essential that your referees include your preferred name and surname exactly as you provided in your application. Failure to do so may result in the references not being accurately matched to your application, which could render it incomplete and unsuccessful.

The Addendum is comprehensive and may take some time to complete. We recommend preparing and reviewing your responses to the longer questions before starting the online form. The questions are provided below for your convenience.

- Why are you interested in pursuing the Bachelor of Social Work programme? (Max 200 words)
- What is your understanding of the role Social Workers play in South Africa? (Max 200 words)
- The Bachelor of Social Work programme prepares students to work in South African community settings, often in under-resourced areas. Do you possess a genuine interest and passion for community- oriented work? Please provide specific examples to support your answer where relevant. (Max 200 words)
- What are your career aspirations as a social worker? In what settings do you hope to work, and with which client populations and challenges do you expect to engage? (Max 200 words)
- Provide a brief personal reflection of the key experiences that have shaped you as an individual. (Max 300 words).



Please also read the important information below before completing your application.

Application Submission and Deadlines

- Applicants may only apply and attend the selection process for a single campus.
- It is the applicant's responsibility to ensure that all documentation, including the online referee reports, are submitted by the closing deadline.
- Incomplete and/or late applications will not be considered.
- Before applying, it is the applicant's responsibility to ensure that they can fund their studies.
- For information on fees or any other queries, please contact the admissions team:
 - Call SACAP, and ask to speak to an Admissions Officer: 0860 77 11 11
 - Or complete the contact form: <https://www.sacap.edu.za/contact/>

Selection Process

1. Applications are paper-screened, and candidates will be notified of the outcome.
2. Shortlisted candidates are invited to schedule an interview with the programme coordinator to determine suitability for the programme.
3. The selection committee will deliberate, and final outcomes will be sent to candidates via email.

Certification

Students who are successful in their application will be required to produce documentation required by the South African Council for Social Services Professions (SACSSP) for registration at the time of BSW registration or by the time they apply for SACSSP student registration, in accordance with the SACSSP's Policy on the Fit and Proper Person Requirement (2017). This includes:

- Police Clearance Certificate
- National Child Protection Register (Part B) clearance
- Children's Act 38 of 2005 (Form 30)
- Register of persons convicted of abuse of older persons (Older Persons Act 13 of 2006)

The South African Council for Social Service Professions (SACSSP)'s Code of Ethics, as mandated by the Social Service Professions Act 110 of 1978 and the Policy on the Fit and Proper Person Requirement, provides guidelines on qualities that could indicate that a person is indeed a fit and proper person for the profession. One such guideline is that applicants presenting an unacceptable risk to the public should not be registered. Given this, please note that:

- A mental health challenge does not disqualify you from entry into the social work education and training programme,
- SACAP has a professional, ethical and moral obligation to ensure that our students who enter the BSW programme are adequately trained and are fit and proper to practice their profession safely and ethically in line with the SACSSP Code of Ethics and related regulations.



- Therefore, all applicants are encouraged to disclose any diagnosed or undiagnosed mental health challenges. Disclosure is not compulsory, but it is encouraged for SACAP to provide appropriate supportive services during their training.

Placement Sites

Online students, please note that our placement sites will be restricted to the following major cities in all 9 provinces, to ensure that all students are placed at accredited sites:

- Eastern Cape - Port Elizabeth and East London
- Free State - Bloemfontein
- Gauteng - Johannesburg and Pretoria
- KwaZulu-Natal - Pietermaritzburg and Durban
- Limpopo - Polokwane
- Mpumalanga - Mbombela
- North West - Mahikeng
- Northern Cape - Kimberley
- Western Cape - Cape Town

If you are accepted into the BSW programme, please take note that:

- SACAP reserves the right to make decisions on students' fitness and propriety to graduate and practice as a registered social worker. As such, SACAP also reserves the right to determine who is not fit for practice.
- SACAP reserves the right to determine whether students are conducting themselves in line with the values and standards for professional conduct or if they are not fit for practice.
- If concerns arise, interventions and support will be provided where necessary and appropriate.
- All students accepted into the BSW programme will undergo a compulsory progress review at the end of every term.
- If concerns arise regarding professional conduct, fitness, and propriety to practice within the social work professional scope, SACAP reserves the right to withhold certification until all requirements for certification have been satisfactorily fulfilled, subject to the existing qualification and registration maximum timeframes.

